



NEW ENGLAND ASSOCIATION FOR COLLEGE ADMISSION COUNSELING
P.O. Box 387, Marshfield Hills, MA 02051 • P: 603.367.3292

Please consider this communication official notice concerning three (3) pending amendments to NEACAC Bylaws. We will vote on these bylaws changes during the General Membership Meeting of the 2017 Annual Meeting & Conference, to be held on Thursday, June 1, 2017 from 10:00 AM until 12:00 PM in the Mabel Brown Room of the Young Student Center on the campus of Keene State College, Keene, NH.

If you will not be in Keene and would like to vote by proxy, please contact Jayson Hodge, Chair, NEACAC Articles of Organization and Bylaws Committee, at Jayson.Hodge@uconn.edu. Please also contact Jayson if you have any questions or comments about these proposed amendments.

*Sincerely,
Sherri Geller
President, NEACAC*

Co-Director of College Counseling, Gann Academy, Waltham, MA

Details and descriptions of each amendment are listed below:

- **Voting Membership III.4.E.g**

An amendment will be proposed to adjust a membership category in order to be compliant with NACAC Bylaws. The descriptor “community-based” must be removed from this voting membership category.

<i>Current:</i>	Not-for-profit community-based organizations whose primary activities consist of working at a multi-state, national, or international level and providing counseling, admission, or financial aid services to students or to the college admission counseling or financial aid professions.
<i>Action:</i>	Remove “community-based”
<i>Amended:</i>	Not-for-profit organizations whose primary activities consist of working at a multi-state, national, or international level and providing counseling, admission, or financial aid services to students or to the college admission counseling or financial aid professions.

Rationale:

In order to be compliant with NACAC, NEACAC cannot have voting membership categories that do not use the same language that NACAC’s bylaws dictate. Community-based organizations are represented in a separate category (Article III, 4, 1, c.), while this category is meant larger, wider-reaching organizations.

- **Officers IV.1.A**

An amendment will be proposed to change the date of the appointment of the Vice President by the President-Elect from January 1 to the earlier date of November 1.

<i>Current:</i>	There shall be a President, a Vice-President, a President-elect, a Past-President, a Secretary, a Treasurer, and a Treasurer-elect. Except as expressly stated in these Bylaws, the President-elect, Secretary, and Treasurer-elect shall be elected by the voting membership. The Vice-President shall be appointed by the President-elect, subject to the approval of the Governing Board. This approval must be obtained after January 1 and prior to the commencement of the annual election for officers. All officers shall perform the duties prescribed by these Bylaws.
<i>Action:</i>	Amend date to November 1
<i>Amended:</i>	...This approval must be obtained after November 1 and prior to the commencement of the annual election for officers...

Rationale:

The Vice President is an appointed (not elected) position selected by each NEACAC President during his/her President-Elect year to assist the President as requested. This proposed change will allow future Vice Presidents a longer period of time to prepare for transition of responsibilities. In addition, prospective Vice Presidents are often “tapped” for other NEACAC leadership positions, and this earlier approval would allow for better planning by the Executive Board and Nominating Committee.

• **Meetings III.7.H.**

A new clause will be proposed to establish quorum for the NEACAC General Membership Meeting held during a NACAC National Conference.

<i>Current:</i>	No bylaw. III.7.H. states: One-tenth (1/10) of the voting members of NEACAC entitled to vote <u>and</u> registered at the annual conference on the close of registration the day preceding the Annual Meeting and Conference membership meeting shall constitute a quorum for this meeting.
<i>Actions:</i>	Insert III.7.I. language to address General Membership Meeting at National Conference. Current bylaw III.7.I will be renumbered to III.7.J.
<i>Addition:</i>	One-tenth (1/10) of the voting members of NEACAC entitled to vote <u>and</u> registered at the NACAC national conference at the close of registration seven (7) business days preceding the General Membership Meeting shall constitute a quorum for this meeting.

Rationale:

Quorum for the General Membership Meeting at the NACAC Conference is not addressed in the current NEACAC Bylaws. It makes sense to use parallel criteria to our Annual Meeting. Seven business days prior to the close of registration will allow NEACAC time to receive from NACAC a list of NEACAC members registered for the conference, and for the list to be verified against official NEACAC membership rosters.